

# LEARNER NEWSLETTER

09/09/2024 Issue #01



# PATHWAY TO GREAT

Welcome to a new academic year at West London College! Let's make this year great together! Some events you might be interested in...



## **KEY TO SUCCESS**

- Punctuality and Attendance will have a big impact on your course.
- Being respectful and having a positive attitude.
- Not hats or hoodies are allowed whilst on campus. Religious head ware is allowed.
- Your lanyard (ID card) must be worn and visible at all times.

When you show up, your grades go up.



## **EVENTS DATES**

College Wide Induction September 5th & 6th



College Wide Free Breakfast September 9th



College Wide Freshers' Fair

Hammersmith - 10th Southall - 11th Ealing - 12th

12:00 PM to 2:00 PM



International **Peace Day** September 21st

# 7 DID YOU KNOW?

Our college website is available in multiple languages! Just choose your language from the menu and explore with ease.

#### **QUICKLINKS**



Drive



Gmail







# LEARNER NEWSLETTER

# ABSENCE REPORTING LINES

If you're late or absent, you can find the reporting numbers on the back of your ID or in the switchboard numbers section of this newsletter.

#### Al'S ROLE IN LEARNING

Al tools like ChatGPT and Snapchat My Al can help with generating text, art, and music, but it's important to use them correctly in assessments. Misuse is considered cheating.

#### **HOW TO USE AI CORRECTLY**



#### Know the rules -

- -You cannot use AI tools during exams.
- -Your teacher will tell you if AI tools are allowed for coursework. Even if allowed, your marks come from your own understanding, not just Al content.



#### Reference Al clearly -

- -Name the Al tool you used.
- -Include the date and explain how you used it.
- -Save screenshots of questions you asked and answers you received.



#### Declare your own work -

- -When submitting work, sign the declaration only after ensuring all AI content is properly referenced.
- **Important Reminder:** If you misuse AI by submitting its output as your own, you risk losing marks or being disqualified.

#### **BRITISH VALUES**

01. Democracy Participation in the democratic process. 02. Rule of law Following the laws that protect everyone. 03. Individual Liberty

Freedom to make personal choices.

04. Mutual Respect Respecting everyone.

# CONTACT INFORMATION





**Tafina Davidson** Head of Learner Experience T.davidson@wlc.ac.uk

#### SWITCHBOARD NUMBERS

**Ealing Green College** 020 8231 6065

Hammersmith & Fulham College 020 7565 1293 or 020 7565 1294

**Southall Community College** 020 8231 6162



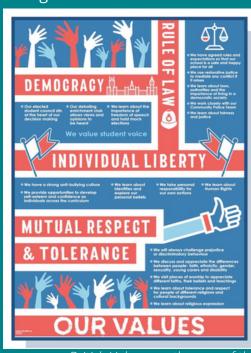
**Daniel Bristow-Bailey** Safeguarding and Attendance d.bristow-bailey@wlc.ac.uk



**Maxine Collins** Additional Learning Support m.collins@wlc.ac.uk

#### 05. Faiths and Beliefs

Acceptance of all religious and backgrounds.



British Values are the core of the United Kingdom.